

VERN' University
Erasmus information sheet 2024/2025

General Information	
Full Legal Name of Institution	Sveučilište VERN'
Official address	Palmotičeva ulica 82/1 (courtyard building), 10000 Zagreb, Croatia
Address of International Relations Office	Palmotičeva ulica 82/1 (courtyard building), 10000 Zagreb, Croatia
Erasmus ID Code	HR ZAGREB10
Website	https://www.vernuni.eu/erasmus/#incoming
Contact for: a) Incoming & Outgoing Student Mobility b) Staff Mobility	Dubravko Kraus dubravko.kraus@vern.hr 00385 1 4881 837
Nominations, Application Procedure and Academic Calendar	
Nomination deadline	For autumn semester and for the entire study year: May 15th For spring semester: November 15th
Nominations	Application must be done through the IRO office. Application form available at https://www.vernuni.eu/erasmus/#incoming
Courses / programs in English	https://www.vernuni.eu/erasmus/englishcourses
Transcript of records - availability	Official transcripts must be requested by the student prior to departure. Transcript of records will be sent to student's home university by email or regular post.
Language of instruction*	Croatian English (for selected courses - published on web page: https://www.vernuni.eu/erasmus/englishcourses)
Recommended language of instruction: English level	B2
Academic year including Orientation week	Fall/Winter September 25 th 2024 – February 7 th , 2025 Spring/Summer semester: February 26 th , 2025 – July 11 th , 2025

*The sending institution, following agreement with the VERN' University, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period.

Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. For mobile participants at the VERN' University of Applied Science insurance cover is not automatically provided.

IMPORTANT: All exchange students must have health insurance during their stay in Croatia.

All EU/EAA students need to bring their European health insurance card to that is valid during the entire period spent in Croatia.

All non-EU/EAA exchange students are required to take out a travel medical insurance that is valid during the entire period spent in Croatia. The ensured cover must be at least 30.000 EUR and include repatriation for medical reasons, urgent medical care and/or emergency treatment in a hospital. Student will need to submit a proof of medical insurance upon arrival to Zagreb, Croatia when applying for the first temporary permit.

VISA

You will not need a visa for travelling within the EU if you are a citizen of an EU country.

Nationals of countries subject to the visa requirement need to procure an entry visa for Croatia.

Detailed information on visas (contacts, procedures) can be found at the website of Croatian Ministry of Foreign and European Affairs: <http://www.mvep.hr/en/diplomatic-directory/diplomatic-missions-and-consular-offices-of-croatia/>.

Person CANNOT apply or extend a visa during her/his stay in Croatia!

RESIDENCE PERMIT

Students in private accommodation should regulate their stay within 3 days upon arrival!

Students living in the student hall of residence can regulate the permit within 30 days after the arrival in Zagreb.

EU/EEA citizens can enter Croatia with just a valid ID card (or passport) and then need to register at the Central police station if staying for more than 3 months to regulate the residence permit.

Citizens of the USA, Australia, Canada, etc. (for full list see Ministry of Foreign and European Affairs) can enter Croatia with a valid passport and then apply for the residence permit in Zagreb.

Check with the Croatian embassy in your country of residence which documentation you will need for your application in Zagreb and make sure you take it along when coming to Zagreb.

In order to regulate the residence permit students need to submit the following documents:

1. Filled in Registration Form (student will get the document after their arrival to Zagreb).
2. Copy of student ID card or passport.

3. Prof of health insurance (EU health card or travel insurance or similar) for duration of your stay in Croatia.
4. Acceptance Letter from University in Croatian language - will be issued to you during orientation day.
If you need to apply for visa, this document will be delivered to student by email earlier. Please inform us if you are applying for visa.
5. Prof of financial means from student's bank account (one of this documents):
 - a) Certificate that you have received Erasmus+ funding (copy of your financial support agreement issued from your University signed and stamped).
 - b) Bank statement in which is stated your current balance (note it must be validated from your bank).
6. Apartment rent contract that must be (use option that suits you best):
 - a) rent contract that is certified by a notary public or
 - b) rent contract with additional statement that owner of the apartment agrees/approves that you live in rented apartment + scan of the identity card from owner of the apartment.
7. Third country nationals (students that are coming from outside EU) must present Police Clearance Certificate (Criminal Record Certificate):
A Police Clearance Certificate (PCC) is an official document stating whether or not any criminal convictions have been recorded against an individual in their country of residence.
8. One photo.

The cost of regulation of stay is around 47 EUR for EU citizens and around 88 EUR for non-EU citizens.

HOUSING

Student Dormitories	<p>In case students wish to stay in the one of the dormitories we need to make room reservations in your name. <u>VERN' University cannot guarantee your stay in dormitories.</u></p> <p>We can nominate students for stay in dormitory but Zagreb Student Centre has the final word if they will accept ERASMUS+ students into dormitory.</p> <p>In dormitory price of a shared room is range from 100 up to 180 EUR per month. Price can be higher depending of the availability of rooms (size, included bathroom, etc.).</p>
Other possibilities of housing	<p>a) Official Erasmus Student Network Zagreb (Facebook page) - here you can find tips and offers of apartments and rooms. This is also a good place to exchange information.</p> <p>b) There different agencies for renting an apartment or a room for example: www.homeinzagreb.com; http://www.rentinzagreb.com; https://grabahome.com/ http://www.realestatecroatia.com/eng/list.asp?regija=22&akcija=2 – agency for accommodation providing apartments and rooms for rent in Zagreb. Note there are others</p> <p>c) Different Croatian web site for renting of apartments or rooms– these are not renting agencies for example: http://www.njuskalo.hr/iznajmljivanje-stanova/zagreb but is only on Croatia language.</p>

Average cost of living	For more information about renting an apartment and other cost of living please look at: http://www.numbeo.com/cost-of-living/city_result.jsp?country=Croatia&city=Zagreb
AFTER YOUR ARRIVAL	
<p>Erasmus+ students at the VERN' University of Applied Science are entitled to hold a student identity card (X-card) during their stay in Zagreb.</p> <p>It will enable you to eat in students' cafeterias and restaurants at a reduced price. It proves a student status and may be used to get a discount for some tickets and services.</p> <p>In order to obtain the X-card you have to <u>apply for the personal identification number (OIB in Croatian) at the Tax Department</u>. You need to fill in the form, which you will receive in Tax Office and bring the original and a copy of your passport. You will receive your OIB number the same day.</p> <p>The cost of Student Public Transportation Card is 15 EUR per month.</p>	